



**CITY OF BURLINGTON
BOARD OF HEALTH**

645 Pine Street
 Post Office Box 849
 Burlington, VT 05402-0849
 802-863-0442
 802-652-4221 FAX
 802-863-0450 TTY

BOARD OF HEALTH

Ian C. Galbraith, Chair • Fernand C. Crete • Mary D. Hart • Alan R. Sousie • James Vos

BOARD STAFF ASSISTANT

Linda Ayer

INTERN

Denis Pobric

HEALTH OFFICER

William Ward

**Special Meeting of
 BURLINGTON BOARD OF HEALTH
 DPW – Pine Street
 Wednesday, May 5, 2010
 5:30 TO 7:00 PM
 Approved Meeting Minutes**

Attending: Ian Galbraith, Chair; Fernand C. Crete, Mary D. Hart, Bill Ward, Jay Vos, Alan Sousie, Linda Ayer,

The meeting was called to order by Chairman Galbraith at 5:35

| Agenda Item | Statements |
|--|--|
| 1. Public Forum | No one present |
| 2. Board Members to Collectively Complete the National Association of Local Boards of Health - Standards of Performance: A Self Examination Tool to evaluate the Burlington Board of Health's actions. | The purpose for undertaking a performance assessment is to strengthen and improve the public health system. The standards were set at the optimal level. In this instrument, the definition of the nature of authority differs: |

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we do not have any regulatory authority; only city council has final authority over anything.

The Local Public Health Governance Instrument assists Board of Health members in understanding these important roles and in determining how they can strengthen their ability to oversee public health within the community. It serves as an educational, orientation, and improvement tool for Boards of Health.

Essential Public Health Services are things that the Burlington Board of Health should be doing:

1. **Monitor** health status to identify community health problems.
2. **Diagnose and investigate** health problems and health hazards in the community.
3. **Inform, educate and empower** people about health issues.
4. **Mobilize** community partnerships to identify and solve health problems.
5. **Develop** policies and plans that support individual and community health efforts.
6. **Enforce** laws and regulations that protect health and ensure safety.
7. **Link** people to needed personal health services and assure the provision of health care when otherwise unavailable.
8. **Assure** a competent public and personal health care workforce.
9. **Evaluate** effectiveness, accessibility and quality of personal and population-based health services.
10. **Research** for new insights and innovative solutions to health problems.

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| | |
|---|--|
| | <p>Look at: Who are we connected to; who are we related to; how to maintain the highest level of cooperation</p> <p>Ratings: No, Minimal, Moderate, Significant, Optimal - Individual board member's evaluations were discussed and consensus reached for final rating on each question.</p> <p>Comments:</p> <ul style="list-style-type: none"> - Should a written plan for the continuous improvement of community health monitoring efforts be a task of the BOH? - Consider working more with what gets monitored and doesn't get monitored i.e. pesticide use, school inspections. - Currently the board is issue driven and reactive i.e. flu outbreak, pesticide use, fluoride issues rabies, lead paint, hookah use. - Establish guidelines as to what is VT Dept of Health and what is Burlington BOH . - Request reports from Code Enforcement: re: specific - issues i.e. trash complaints, health officer/minimal housing complaint, etc. - 3.1 is what this Board is about: purpose is to assess the availability of national, state, or local resources required for community health education and promotion programs. - 5.2.1 BOH to annually review mission statement and strategic planning statement. |
| <p>3. Schedule Next Special Meeting to Complete Self Examination Tool</p> | <p>Wednesday, June 2, 2010, 4:30 – 6:00 PM DPW</p> |

Adjourned at 6:53 PM

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